PENINSULA COMMUNITY THEATRE

**Application for Board of Directors**

Please complete this digital application form, save and email it to president@pctlive.org as an attachment with a separate resume that includes names and contact information for references. Please read board membership requirements carefully

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Secondary Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tell us about your interest in serving on PCT’s board of directors:

Describe any previous involvement with PCT:

List your experience working with other nonprofit arts or theater organizations, if any:

What experience do you bring to the PCT board? Mark all that apply:

□Financial Management □Event/Program Development

□Fundraising □Human Resources/Personnel

□Nonprofit Governance □Theatre Programming/Management

□Technical Theatre Management □Communications/Public Relations

□Connections to Business Community □Solicit Program and Lobby Advertising

□Other (use space below to describe):

**Requirements for Membership**

To qualify, PCT board members must become a season subscriber within 30 days of election and donate annually to the PCT Operational Fund. Members serve a 3-year term and may be re-elected. Additionally, board members are expected to regularly attend monthly, pre-scheduled meetings. or request an excuse. These meetings must take precedence over other theatrical commitments. Each board member is expected to participate in a variety of activities in support of theatre operations such as Board Member in Charge duties, as well as adhere to the bylaws and policies of the organization. Please check one or several activities in which you would like to participate:

□Planning/managing fundraising events □Business/Accounting

□Attending events to represent PCT □Website/database operations

□Grant research and development □Major donor solicitation

Production interests (mark all that apply)

□Director □Stage Manager □Technical Director

□Set Design □Costume Design/Coord. □Prop Master

□Makeup Design □Concessions Mgr. □Board Member in Charge (House Mgr.)

□Box Office □Publicity □Volunteer Coordinator

□Other (describe)

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PCT is a working board in running and managing the theater. It is expected that PCT board members support the theatre with their time and talents. This includes attending 80% of all board meetings, participation in phone conferences and corresponding promptly via email. Are you prepared to make this time commitment?

□Yes □Not at this time, but keep me in mind for later or for short-term projects.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If completing this form digitally, you may type your name instead of signing.

**PLEASE RETURN NO LATER THAN MAY 3, 2025**